



# St Mary's School, College & 19+

Wrestwood Road  
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Registered Charity No. 307021/A

## APPLICATION FOR THE POST OF:

### PERSONAL DETAILS

SURNAME:

FIRST NAMES:

PREVIOUS SURNAMES:

ADDRESS:

TELEPHONE NO:

MOBILE/CONTACT NO:

EMAIL ADDRESS:

Do you hold a clean driving licence?

YES

NO

National Insurance No:

Data Protection

Candidate's rights under the Data Protection Act will be safeguarded. All rejected job applicant's documentation will normally be destroyed. We may wish to keep an unsuccessful candidate's information on file, against the possibility of a suitable alternative vacancy arising within six months; if you agree to this please tick the following box:

\_\_\_\_\_

Any disabled candidate requiring assistance (with completing this form, or an informal visit or interview e.g. requesting a signer or Personal Assistant) should, in the first instance, contact the Human Resources department on 01424 730740. All disabled applicants who meet the minimum criteria for the job will be invited to interview. Minimum criteria details are available from the Human Resources department.

**TEACHING APPLICATIONS ONLY**

QUALIFIED TEACHER STATUS:                      YES                      NO

TEACHERS REFERENCE NO:

DATE/PLACE OF QUALIFICATION:

SUBJECTS TAKEN:

**DETAILS OF ALL EDUCATIONAL ESTABLISHMENTS ATTENDED**

Secondary school attended	Dates (Month and Year)	Examination Passes

Colleges and Universities attended	Dates (Month and Year)	Qualifications Gained (Class and Divisions)

Please address any gaps in education history	Dates (Month and Year)	Reason for gap in education

**DETAILS OF OTHER RELEVANT TRAINING**

**DETAILS OF ALL PREVIOUS EMPLOYMENT / WORK EXPERIENCE**

Commencing with the existing / last employer.

Name and Address	Dates of Employment (Month and Year)	Post Title	Last Salary

Please address any gaps in education employment / work experience history	Dates (Month and Year)	Reason for any gaps in employment / work experience history

**PERSONAL STATEMENT**

Please tell us why you are applying for this post, and what it is you have to offer:



**Referee 1**  
**must be your present/most recent employer/tutor**

**Referee 2**  
**should be a colleague reference**

NAME:

NAME:

ADDRESS:

ADDRESS:

EMAIL:

EMAIL:

CONTACT NO:

CONTACT NO:

WORKING  
RELATIONSHIP:

WORKING  
RELATIONSHIP:

**What notice are you required to give your present employer?**

**Your present employer will normally be asked for a reference prior to interview, unless we are specifically requested not to do so below.**

I confirm that the information provided in this application to be true and accurate. I am aware of and understand that In the event any information is subsequently found to be untrue or misleading that this may lead to disciplinary action including dismissal.

SIGNATURE

DATE: